



Minot Family YMCA
 3515 16th St NW
 PO Box 69
 Minot, ND 58702

MINOT FAMILY YMCA EMPLOYMENT APPLICATION

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, national origin, sex, disability, age or any other status protected by law.

Thank you for your interest in the YMCA!

If you would like to apply to join the YMCA staff team, please complete the application below.

- Be sure to write legibly
- The application must be completed in full.
- Do not leave any spaces blank or write "see resume" in response to any question.
- Read and sign the last page of the application.

APPLICANTS MUST BE 16 YEARS OR OLDER, DEPENDING ON THE POSITION, TO WORK AT THE MINOT FAMILY YMCA.

Personal Information

Date: _____

Position Applying For:

Service Desk Training Center Lifeguard/Swim Instructor Day Care Maintenance Rockwall Other _____

Preferred Job Status: Full-time Part-time Seasonal As Needed **First Date Available to work:** _____

Name: _____ E-mail: _____
 Last First MI

Address: _____
 Street City State ZIP

Phone (Check Preferred) : Home _____ Business _____ Mobile _____

Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation? Yes No

If hired, can you provide verification of your legal right to work in the United States? Yes No

Have you ever been convicted of a felony, child abuse, or any crimes which would cause a concern when working with children? If yes, describe in full. Yes No

Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at the YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

Employment Information

List available days/hours:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Have you previously been employed or volunteered at this YMCA or any other YMCA? Yes No

If yes, when? At which locations? _____

How did you hear about this opening? YMCA Staff referral YMCA member Social Media
 School _____ Advertisement Other _____
 Walk-In Website

Education & Training

Educational Background

	Name of School	City, State	Diploma Awarded	Degree	Major
<input type="checkbox"/> High School <input type="checkbox"/> GED			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		
College			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		
Graduate School			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		
Vocational/ Other			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		

Describe any non-employment experience such as school or volunteer activities that might strengthen your application:

Safety & Job Specific Certifications

Type (CPR, First Aid, CDA, etc.)	Provider	Level	Expiration

Employment History

List all previous employment starting with the most recent.

Employer	Telephone	<u>Dates Employed (M/Y)</u> From: __/__/__	Summarize the nature of the work performed and job responsibilities.
Address		To: __/__/__	
Job Title		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Immediate Supervisor & Title			
Reason for Leaving			
Employer	Telephone	<u>Dates Employed (M/Y)</u> From: __/__/__	Summarize the nature of the work performed and job responsibilities.
Address		To: __/__/__	
Job Title		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Immediate Supervisor & Title			
Reason for Leaving			
Employer	Telephone	<u>Dates Employed (M/Y)</u> From: __/__/__	Summarize the nature of the work performed and job responsibilities.
Address		To: __/__/__	
Job Title		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Immediate Supervisor & Title			
Reason for Leaving			

What other business experience, personal experience or training have you had that may have prepared you for this position?

Personal References

Do not list past employers

Name	Occupation	Years Known	Email Address	Phone
Relative				

Application Acknowledgement and Authorization

Please read all statements and sign below:

The information I have provided in this Application for Employment is true, correct, and complete. False, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of employment.

I authorize the employer to contact and obtain information about me from previous employers, educational institutions and references I provided and any other party necessary to verify the accuracy of information I disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my application, I waive all rights and claims I may otherwise have against the employer or its representatives for seeking and using information to evaluate my employment request and all other persons, corporations or organizations who provide information for this purpose.

This application is not an employment agreement. If I accept an offer of employment I understand the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law.

I fully understand and accept all terms and conditions in the above statement

Signature: _____ Date: _____